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TO: All Unit Owners
The Woodlands Association of Windsor Locks

FROM: Mark A. Kubera, Senior Property Manager

RE: Meadow Lane Paving Project

DATE: August 17, 2017

Dear Unit Owner:

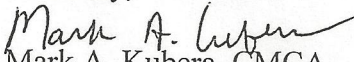
This letter is being written on behalf of the Board of Directors of the Woodlands Association of Windsor Locks, Inc.

Please be advised that Harry Briggs from Dick's Building will be starting the Meadow Lane Paving Project on Wednesday, August 23, 2017.

One lane of travel will remain open and usable at all times. The project will take approximately one month to complete. The existing asphalt will be ground up and removed, the curbs will be removed, the sub-base stabilized and properly graded, the catch basins covers along Meadow Lane will be replaced, any manholes or water shut-off covers will be raised, the street will be repaved with two layers of asphalt; one base and one topcoat and the curbs will be replaced.

Your anticipated cooperation regarding this matter is greatly appreciated. Please do not hesitate to contact me if you have any questions or you wish to discuss this matter further. I may be reached at 860-668-5342, extension 713.

Sincerely,


Mark A. Kubera, CMCA
Senior Property Manager

cc; Board of Directors
File