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ResidentialManagement.com

June 8, 2017

TO: All Unit Owners
The Woodlands Association of Windsor Locks

NOTICE OF SPECIAL UNIT OWNER'S MEETING

You are cordially invited to attend a Special Unit Owner's Meeting of The Woodlands Association of Windsor Locks, which is scheduled to be held on Thursday, July 6, 2017 at 7:00 P.M. at the Windsor Locks Public Library located at 28 Main Street in Windsor Locks, CT.

The purpose of the meeting is to present the paving project for Meadow Lane, the main road. All the individual courts have been re-paved. Meadow Lane is the original asphalt which is now 30 years old. We have been patching pot holes and doing repairs in patches over the last few years.

We sent out a request for proposal to seven (7) paving contractors. Three (3) contractors responded and provided us with proposals.

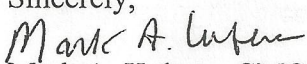
The Board of Directors has approved the project and has selected Mr. Harry Briggs of Dick's Bulldozing as the contractor. Due to the total cost of the project, \$127,400.00, the unit owners need to approve the method of payment. The Board of Directors propose transferring the total amount out of the Reserve. There is presently \$170,084.00 in the Reserve. The intent of the Reserve Account is to fund capital projects, like paving.

After a question and answer period at the special meeting, those unit owners in attendance will be asked to vote to approve/disapprove the method of payment.

If you are unable to attend the meeting, please complete the enclosed Proxy and mail it to:

Residential Management Corporation
110 Mountain Road
Suffield, CT 06078

Mailed proxies must be received no later than Wednesday, July 5, 2017.

Sincerely,

Mark A. Kubera, CMCA
Senior Property Manager